

**2018 MESAF Fall Meeting  
Business Meeting Minutes  
October 7, 2019  
Wells Conference Center, UMaine, Orono, Maine**

**Kirby Ellis** called the meeting to order at 8:10 am and read the anti-trust statement.

The minutes from 2018 were handed out to the group before the meeting started. The group approved the minutes as presented.

1. **Kirby Ellis** reviewed the MESAF's 2019 activities. There were 3 field trips, the MESAF web page was transferred to the NESAF web site to save the annual hosting costs, and three members agreed to attend the leadership workshop in November. MESAF also joined the University of Maine and the Maine Forest Products council to jointly sponsor the fall meeting on Forest Certification. This is the first time the fall meeting was planned to last 2 days.
2. **Bill Livingston** presented the Treasurer's Report for 2019 (attached). Total income for Fiscal Year 2018 was \$20,045.00, and total expenses were \$14,935 leaving a balance of \$14,750.42. Liabilities as shown on the budget sheet totaled \$10,625.21 yielding an available balance of \$4,125.21 at the end of the 2019 fiscal year. No explanations were needed for account revenue and expense items, and the group unanimously approved the Treasurer's report.
3. **Bill Livingston** presented the proposed 2020 budget. The budget presented shows an income of \$7,400 next fiscal year with expenses of \$17,583.89 yielding an ending target of \$4,566.53. Net earnings from meetings is estimated at \$2,500. The Division Manager Stipend was set at \$2,400, and \$1000 was budgeted for new student memberships. The group unanimously approved the proposed budget.
4. **John McNulty**, President for SAF, gave a report on national SAF activities. The National Office is for sale, and a new location will be found that will be more accessible to partners in D.C. Terry Baker is the Executive Officer and will be hiring staff.. State chapters are healthy with great energy and impressive, young leadership. The current initiatives include increasing the number of certified foresters above the current 1600, using the certification exam as a matriculation exam for graduates from SAF accredited programs after which the certification is conditional for 5 years. The national office is investigating the ways to charge non-members for earning CFE credits. Efforts are needed to keep members in their 30's in SAF. Also, affiliation agreements are being considered for state chapters to monitor membership requirements and appropriate funding management for non-profit organizations.
5. **Karl Honkenen** reported on NESAF news. The Massachusetts legislature is considering a bill to prohibit logging on all state land, and NESAF is developing a position paper on the issue. The 2020 National Convention will be in Providence, RI, and will be promoted at the Louisville meeting this fall. Please plan on participating at the Providence meeting.
6. **Tony Filauo** reported on communication activities. Fall meeting notices were sent to the local TV stations, the Bangor Daily News, and Portland Harold. Tony also submits articles to the NESAF quarterly, issues in 2020 will be in March, June, September, and December.
7. **Carol Redelsheimer** reported on the 2020 National Convention in Providence, RI. Ken Laustsen is general chair on planning committees, and MESAF members are encouraged to get involved.

8. **Trevor Jones** reported on student chapter activities. There are 24 new students and about 100 names on the mailing list. Field tours include the Irving's Juniper Nursery, SAPPI mill, Jackman Sugar House. An alumni meet and greet was held in the spring. Trip grants were given to students to attend the NESAF meeting last March. Upcoming events include a trip on November 2 to Acadia National Park for a cleanup day and tour at the Nine Dragons Old Town mill. There are 7 students volunteering at today's meeting, and 4 students will be going to the national convention.
9. **Nicole Rogers** reported on the forestry program at UM at Ft. Kent. There are more students this year, all students had internships, and all graduates have good jobs. They plan on becoming more visible and do more recruiting, such as agreements with 2 area high schools to earn 3 credits towards a degree. Research capacity is also increasing.
10. **Bill Livingston** reported that Forestry enrollments are around 100 and 170 in all undergraduate programs. There are 70 students in graduate programs. Over the past 4 years, 63 students have found jobs at time of graduation. Faculty were PI or Co-PI's on 72 proposals for over \$15million, and 55 proposals were funded for over \$6 million. For 2020, revisions are being considered for the Forestry curriculum.
11. Meeting was adjourned 9 am.

Maine Division - SAF: Treas										
10/6/2019										
General Accounts	2018	2019	2019	adjust 2020	2019	Notes	2020 budget			net earnings
	Actual	proposed budget	actual		difference		new	carryover	total budget	
Beginning Balance	\$ 9,854.76	\$ 3,992.27	\$ 6,487.27		\$ 2,495.00		\$ 4,125.21	\$ 10,625.21	\$ 14,750.42	
Revenues										
Dues	\$ 1,350.00	\$ 1,500.00	\$ 1,910.00		\$ 410.00		\$ 1,900.00	\$ -	\$ 1,900.00	
Interest										
Bank refund										
NESAF Conf.										
Fall Meeting start of FY	\$ 205.00	\$ 6,500.00	\$ 5,695.00		\$ (805.00)	total rev 8190	\$ 2,000.00		\$ 2,000.00	
Fall Meeting end of FY	\$ 2,495.00		\$ 7,415.00	\$ 6,391.32	\$ 1,023.68					
Field Meetings	\$ 4,105.00	\$ 4,000.00	\$ 3,440.00		\$ (560.00)		\$ 3,500.00		\$ 3,500.00	
Adopt-a-student			\$ 1,585.00	\$ 1,585.00					\$ -	
Donations										
<b>Total Income</b>	\$ 8,155.00	\$ 12,000.00	\$ 20,045.00	\$ 7,976.32	\$ 2,563.68		\$ 7,400.00		\$ 7,400.00	
Expenses										
Office Expense		\$ 100.00			\$ 100.00		\$ 100.00		\$ 100.00	
Printing & Mailing										
Stationary										
Bank Charges					\$ -					
<b>subtotal</b>	\$ -	\$ 100.00	\$ -		\$ 100.00		\$ 100.00		\$ 100.00	
Committees:										
Executive		\$ 50.00			\$ 50.00		\$ 50.00		\$ 50.00	
Forestry Awareness										
Forestry Awareness: Maine Tree Foundation	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		\$ -					
Forestry Awareness: Envirothon	\$ 1,045.78	\$ 1,000.00	\$ 90.00	\$ 910.00	\$ -			\$ 910.00	\$ 910.00	
<b>subtotal</b>	\$ 2,045.78	\$ 2,050.00	\$ 1,090.00	\$ 910.00	\$ 50.00		\$ 50.00		\$ 960.00	
Awards:										
Student Chapter	\$ 600.00	\$ 600.00	\$ 600.00		\$ -		\$ 600.00		\$ 600.00	
Service Awards	\$ 183.50	\$ 200.00	\$ 67.70	\$ 211.70	\$ (79.40)		\$ 200.00	\$ 211.70	\$ 411.70	
<b>subtotal</b>	\$ 783.50	\$ 800.00	\$ 667.70	\$ 211.70	\$ (79.40)		\$ 800.00		\$ 1,011.70	
Meetings:						earnings				
Fall Meeting	\$ 160.96	\$ 3,000.00	\$ 2,531.56		\$ 468.44	\$ 5,134.36	\$ 7,000.00		\$ 7,000.00	\$ 1,391.32
Fall Mtg new FY	\$ 524.08	\$ 500.00	\$ 1,023.68		\$ (523.68)					
Field Meetings	\$ 2,420.21	\$ 2,500.00	\$ 3,072.75	\$ 327.19	\$ (899.94)	\$ 40.06	\$ 2,000.00	\$ 327.19	\$ 2,327.19	\$ 1,172.81
<b>subtotal</b>	\$ 3,554.25	\$ 6,000.00	\$ 6,627.99	\$ 327.19	\$ (955.18)		\$ 9,000.00		\$ 9,327.19	
Division Manager	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00		\$ -		\$ 2,400.00		\$ 2,400.00	
Web Page	\$ 299.40	\$ 300.00	\$ 676.16		\$ (376.16)		\$ -		\$ -	
Adopt-a-Student							\$ 1,585.00		\$ 1,585.00	
Student Chapter Memberships	\$ 800.00	\$ 600.00	\$ 320.00		\$ 280.00		\$ 1,000.00		\$ 1,000.00	
SAF Leadership Academy	\$ 480.00	\$ -		\$ 1,200.00	\$ (1,200.00)			\$ 1,200.00	\$ 1,200.00	
<b>subtotal</b>	\$ 5,138.96	\$ 3,300.00	\$ 3,396.16	\$ 1,200.00	\$ (1,296.16)		\$ 4,985.00		\$ 6,185.00	
<b>Total Expenses</b>	\$ 11,522.49	\$ 12,250.00	\$ 11,781.85	\$ 2,648.89	\$ (2,180.74)		\$ 14,935.00		\$ 17,583.89	
<b>Ending Balance</b>	\$ 6,487.27	\$ 3,742.27	\$ 14,750.42	\$ 10,625.21	\$ 382.94				\$ 4,566.53	
Available funds in Checking	\$ 4,045.52		\$ 5,488.71							
Cash/checks										
Outstanding payments										
Outstanding deposits										
Savings Account										
PayPal	\$ 2,441.75		\$ 9,261.71							
NESAF Mtg										
<b>Total Assets</b>	\$ 6,487.27		\$ 14,750.42			\$ -				
Liabilities										
NESAF grant balance										
SAF grant balance										
NESAF payment										
Envirothon			\$ 910.00							
Field meeting			\$ 327.19							
Adopt-a-student			\$ 1,585.00							
Gifts			\$ 211.70							
Leadership			\$ 1,200.00							
Fall meeting	\$ 2,495.00		\$ 6,391.32							
<b>Total Liabilities</b>	\$ 2,495.00		\$ 10,625.21							
<b>TOTAL AVAILABLE</b>	\$ 3,992.27		\$ 4,125.21							
PayPal Account:	2018									
	Actual									
Balance forward	\$ 5,156.91		\$ 2,441.75							
PayPal Account: Field Meetings										
Payments received	\$ 2,660.00		\$ 2,205.00							
Bank credit										
Bank charge for payments	\$ (71.72)		\$ (56.01)							
refunds										
Balance	\$ 2,588.28		\$ 2,148.99							
PayPal Account: Fall Meeting										
Payments received	\$ 2,495.00		\$ 240.00							
Bank charge for payments	\$ (66.59)		\$ (6.18)							
refunds										
Balance	\$ 2,428.41		\$ 233.82							
PayPal Account: Fall Meeting new FY										
Balance forward										
Payments received			\$ 7,415.00							
Payments adopt-a-student			\$ 210.00							
Bank charge for payments			\$ (187.85)							
refunds										
Balance			\$ 7,437.15							
Transfer to MESAF account	\$ (7,731.85)		\$ (3,000.00)							
<b>Total in PayPal</b>	\$ 2,441.75		\$ 9,261.71							