

Maine Division Society of American Foresters
Executive Committee Meeting
September 21, 2020 (Approved 11/4/20)
Zoom Call

On Call: Carol Redelsheimer, Bill Livingston, Laura Audibert, Kyle Burdick, Tony Guay, Kirby Ellis, Bob Cousins, Ron Lemin, Ken Laustsen.

Absent: Tom Coleman, Nicole Rogers, Trevor Jones/Austin Harmon

Carol began the meeting at 8:04 AM. Items to be discussed: Fall Meeting, Officer slate for fall ballot, Division Manager position, proposed bylaws changes.

Fall Meeting

Technical help—Tony G. and Bill will get students to help, we should be fine.

On September 30, we will assess our registrations and decide to either go ahead with an on-site meeting or switch to all virtual. This will give Wells almost 2 weeks notice. We currently have 10 on-site paying registrants. All the speakers are registered.

Virtual hosts will be Tom in the morning and Nicole in the afternoon. On-site hosts are Bob and Ron. They can decide who will be AM or PM.

Questions from the virtual audience will be via the Zoom Chat. Tom and Nicole will receive the questions, synthesize them and ask them through their computer. Bob and Ron will take questions from the audience – repeat as needed if people can't hear the question. We will alternate between a question from the F2F audience and virtual audience. Bill has a Bluetooth mic.

Carol will contact Charlie Levesque, Dylan Jenkins and Kyle and ask them to coordinate their presentations prior to the meeting.

NESAF Awards—Kris Hoffmann is so far the only recipient who will attend in person. Ken will hold all the actual awards until the 2021 Winter Meeting in Springfield. Barrie has registered for virtual attendance and Amanda Mahaffey and Laura Kenefic have not registered yet. Steve Pelletier cannot attend at all.

Membership Pin Awardees—A separate “room” will be set up on Zoom and all awardees will be asked to go there for a screen shot “photo op”. This will occur immediately after the awards presentations that will take place after lunch. All awardees not on site will receive their pin in the mail. Laura noted that the pins are considered “packages” because they are not flat enough for a letter. The cost per pin to send it is ~\$4. The cost is a separate line item in our budget and not part of the Fall Meeting expenses.

Laura reported that determining the pin awardees is difficult since the Member Years in the SAF database are incorrect. Darnell from the national office will get her the correct years for Maine members by October 1. This is a national problem and NESAF should push to get it fixed.

Meeting Documents—the usual meeting documents—agenda, evaluation form, Membership Pin list, attendee list will be posted on the website or emailed directly to virtual attendees. **Laura** will need to get email addresses for all virtual attendees prior to the meeting.

Zoom Meeting Link—if an invitation is sent directly to attendees, a password is not needed. **Laura** will have her laptop on site for any late virtual registrants or Zoom link problems.

Division Manager Position

Carol notified the EC last week that Logan Johnson plans to accept the position. Logan initially misquoted his desired stipend and his actual request is above the currently budgeted amount of \$2400 annually. Carol, Nicole and Kirby spoke over the weekend. Logan would like to do the work for \$30/hour at an average of 2 hours/week for no more than 80 hours per year. He would also like to commit to only one year, instead of the requested two year commitment.

Kyle suggested that we ask Logan to commit to 15 months, to include the work on the 2022 NESAF Winter Meeting that Maine will host in Portland.

Ron motioned to ask Logan to commit to a 15 month agreement to include the 2022 NESAF Meeting. A longer term contract will be discussed at that time. Carol has the flexibility to increase the current per-registrant NESAF fee of \$1 to a reasonable fee when negotiating with Logan. Kirby 2nd. Motion passed with 5 “yes” votes. Five of the seven voting EC members were present. Bill noted that we do not rely on revenue from the NESAF meeting for our regular operating expenses and we usually get ~\$5000 in revenue from this meeting. The group also agreed that not all of the Division Manager’s time at the NESAF meeting is billable, since the DM can attend sessions and network. **Carol** will get back to Logan.

Slate of Officers

Kyle Burdick—Chair-Elect

Treasurer—**Carol** will check back with Jake Metzler. Bill will run again if Jake declines. If a replacement is found later, Bill can step down and the Chair can appoint a new person until the next election.

MAL—Shawn Bugbee, (**Nicole** will confirm), Jason McLellan (**Nicole** will confirm), Tom Coleman Collin Uttermark (Ron will confirm his interest) Ron and Bob are interested in staying involved, but would rather have new people on the EC.

Secretary—This position will be added to the ballot this year. Laura agreed to be the fall-back person if no one else steps up.

Candidate bios are to be sent to Laura by **October 1**, who will compile the slate and forward it to NESAF before the ballot goes out on October 15.

Proposed Bylaws Changes

Ken went through the current draft with the group (Carol made Ken’s proposed changes directly on the draft copy):

Articles 1, 2 3—ok as is.

Article 4 Sec 4—submit by electronic to paper ballot.

Art 5 Sec 2—“Maine SAF voting members”. Ken will check on “accredited”.

Art 6 Sec 4—delete “without eligibility for reelection” since we are ok with people running again for chair-elect if they so choose

Art 6 Sec 5—Delete second sentence.

Sec 8—Leave as one-year term.

Sec 9—Elected by members of Maine SAF.

Sec 10—fix typo

Art 7 Sec 2—plurality—person who gets the most votes (not necessarily >50%).

Art 8 Sec 1—“Maine Division” should be used consistently throughout document—not MESAF—Ken will fix. Correct typos.

Art 9 Sec 1—states proposed bylaws amendments will be posted 4 weeks ahead of voting. We will have only two weeks. Carol will take the heat if anyone notices.

Art 10 Sec 1 Assets—if NESAF dissolves or Maine withdraws and forms own chapter, we get all MESAF assets plus a portion of NESAF assets proportional to our membership.

Ken will send Carol the amended bylaws.

Ken noted that Granite State adopted our new bylaws almost entirely. We’re good :)

D&O insurance—we decided to leave this out of the bylaws since it is more of a contract.

Kirby motioned to accept the bylaws as currently amended and including Ken’s amendments after this meeting. Bob 2nd. The amended document will be made available to the membership by October 1, 2020 and on the fall ballot. Laura will send an email to the membership unless Wendy does it from NESAF. Motion passed with 5 affirmative votes.

National Convention Silent Auction

Ron is the Auction Chair. He asked if MESAF would like to donate an item. Ron has the form. Bill checked the budget and we got an unexpected increase in the dues check from NESAF, likely includes missing dues from 2019. Our budget is now \$1000 higher than expected, thanks to the dues and funds not spent on the Leadership Academy, so we can make a donation. <Laura left the meeting at 10:30 AM—subsequent notes taken by Carol>.

We voted to purchase a \$200 gift certificate from Shaw and Tenney to donate to the national convention silent auction to support the Science and Foresters’ funds. **Ron** will go to the factory to see if he can get a photo or some artwork; and to ask them if they would be willing to donate shipping. If they can, that’s great; **if not we’ll have to figure out how MESAF will pay Shaw and Tenney for the shipping.**

We scheduled a meeting for **September 30th** to make the decision about go/nogo for the hybrid format meeting.

Nicole and **Carol** will work together to get the minutes from the August meeting completed and distributed.

Adjourn

The meeting adjourned at 10:35 am.

Submitted by

Laura

Division Manager