



1
2 **New England Society of American Foresters (NESAF)**
3 **Executive Committee (EC) Meeting**
4 **Tuesday, February 26, 2008**

5
6 Location: Saratoga Hotel, Saratoga Springs NY
7

8 **Members present:**

9 Joseph P. Barsky Connecticut State Representative
10 Paul Dolan Rhode Island State Representative; Nomination Chair
11 Andrew Fast Secretary
12 George Frame Chair
13 James Harding Forest Science Coordinator
14 J Peter Howland New Hampshire State Representative; Policy Committee Chair
15 Ken Laustsen Immediate Past Chair
16 Ron Lemin Jr. Vice-Chair; Membership Chair
17 Ed O'Leary Vermont State Representative
18 Spencer Meyer Maine State Representative
19 Larry Rousseau Treasurer
20 Randy Stone Massachusetts State Representative; Awards Chair
21 Bradford Wyman NESAF News Quarterly Editor
22

23 **Guests:**

24 Jerry Milne, Co-Chair NE/NY SAF Winter Meeting Committee
25

26 **Members not present:**

27 Roger Dziengeleski Council Representative
28 Don Floyd Canadian Representative
29 Mariann Johnston Website Administrator
30

31 **Meeting opened by NESAF Chair, George Frame at 1:05 PM**
32

33 **A. Standard items:**

34 **Sign in sheet (Fast) - verify contact information:** The standard sign-in sheet was circulated.

35 **Welcome:** George F. welcomed all EC members.

36 **Antitrust statement:** The antitrust statement was presented.

37 **Add/Adjust agenda:** National SAF Leadership Academy was added to item 4 (Budget). History
38 Project update, National SAF Certified Forester update, and locations of the summer/fall EC meetings were
39 added to item 2 (Old Business).

40 **Corrections/Additions for the January 24, 2008 EC meeting minutes (Fast):** Previous corrections
41 from Ken L., George F. and Mariann J. have been incorporated into the draft minutes. Edits from the floor
42 were included and a motion was heard from Larry R. to accept the meeting minutes as edited; a second to the
43 motion was heard from Ken L. The question was called and passed unanimously.

44 **Treasurer's Report (Rousseau):** Larry R. distributed the NESAF Net Worth Report as of 12/31/07,
45 an Auditor Statement Fiscal Year 2007, and the Budget Report as of 2/26/08. Larry R. noted that we have
46 received about half of the NESAF's portion of membership dues for the upcoming year. **A motion was heard**
47 **from Ken L. to approve the Treasurer's Report; a second to the motion was heard from Paul D. The question**
48 **was called and the motion passed unanimously.**
49

50 **B. Old Business:**

51
52 **The NESAF history project (Ken L.):** Ken L. heard back from one of four Maine authors he sent
53 letters to and is waiting on the other three to respond. Ed. O'L. has secured a Vermont author. JP B. has
54 three authors involved from Connecticut. Pete H. was unable to attend the Granite State meeting so cannot
55 provide an update of New Hampshire's history project status. Randy S. is waiting to hear back from a
56 Massachusetts author, and Paul D. is making progress with an author in Rhode Island. Brad W. gave Ken L.
57 *News Quarterly* for research.
58

59 **Bylaw update for Electronic Balloting (Ken L.):** Ken L. has reviewed proposed bylaw changes from
60 Maine, Massachusetts, and Vermont. He has not received current bylaws from Connecticut, Rhode Island, and
61 the Yankee Division. Ken L. got a letter from Jim Pronovost relating challenges finding current bylaws.
62

63 George F. asked about the timing for a mailing to the state chapters. Ken L. emailed Brad W. An April issue
64 mailing is possible, but a discussion about costs of printing and mailing options should be discussed. Brad W.
65 would need to speak to the printer about cost and options as well.
66

67 (Brad W. joined EC at this point.)
68

69 George F. informed the EC that Granite State Division voted to support electronic balloting. Ken L. discussed
70 the length of the chapter bylaws and a discussion of mailing and collating costs ensued. George F. suggested
71 that due to the significant cost associated with the Granite State's mailing which includes 14 pages of
72 bylaws, the other chapters could move forward with the mailing without Granite State to make the
73 expenditure manageable.
74

75 Brad W. explained there would be significant cost savings by mailing postcards rather than including the
76 mailing in a *News Quarterly*. Brad W. suggested reducing the mailing costs further by including edits within
77 the document through "track changes" rather than mailing two separate documents, i.e. pre and post edited
78 bylaws. Other strategies to reduce the number of pages being mailed are reducing font sizes and other page
79 layout characteristics. George F. asked **Brad W. to speak to the printing office and find out how much it**
80 **would cost to do the entire job including printing, color collating and mailing.**
81

82 **Ken L. will do a strike underline of the bylaw changes and send it to Brad W. in .pdf format. Ken L.**
83 **will send Brad W. the number of mailings required and specific questions associated with each chapter**
84 **as well as the custom postcards for each chapter.**
85

86 Ken L. asked about the volunteer support to collate and mail the letters. George F. assured the EC that it
87 should be possible with adequate notice. Ken L. brought it to the attention of the EC that after March 1st
88 those who have not paid dues would not be in good standing and unable to vote. The anticipated date for the
89 mailing is early April.
90

91 There was discussion about decentralizing the mailing and having representatives from each state work with
92 the local chapters to stuff and send the mailing. Spencer M. felt it would complicate the process and the EC
93 agreed.
94

95 **National SAF Certified Forester Update (Ken L.):** Several emails have been exchanged with
96 national. There is a continued dialogue between the applying forester and national SAF. After discussion
97 covering the details of the exchanges, the EC decided there is no significant role NESAF can assume to
98 resolve the conflict.
99

100 **Locations of the summer/fall EC meetings (Spencer M.):** Spencer M. suggested the September EC meeting
101 take place at the Moosilauke Ravine Lodge in the White Mountains. The cost is close to \$75 for 1-2 nights
102 and meals. It would take place the week of September 15, ideally the 19th when EC could stay for an extra
103 night with family.
104

105 The June meeting is moved back one week to June 19th and will take place around Portland, ME.
106

107 C. NEW BUSINESS: 108

109 **1) Review of Business Meeting Minutes from 2007:** Spencer M. provided a copy of the Maine State
110 Report. Andy F. to incorporate into the 2007 Business Meeting Minutes. George F. asked the EC to
111 provide additional edits to Andy F. Andy F. to make copies of the 2008 Business Meeting Agenda and
112 amended 2007 Business Meeting Minutes for the 2008 Business Meeting on 2/28/08.
113

114 George F. reviewed the resolutions and asked if there were additional deceased name submissions. Ken L.
115 suggested reviewing *News Quarterly* over the last year.
116

117 George F. provided an overview of the 2008 Annual Meeting schedule, highlighting the short block of time
118 allocated for this year's business meeting.
119

120 **2) Standing Committee reports:**

121 **Nominations and Election (Dolan):** State Rep. Candidates are needed for Maine, Massachusetts, and
122 Vermont. Spencer M. did excellent work in Maine and his actions should be replicated in other states. George
123 F. is looking for a NESAF Treasurer. Deadline for inclusion in the National electronic balloting is September
124 1st. Paul D. needs all paperwork by June 30th. A motion was heard from Brad W. to appoint Andrew F. as
125 Secretary; a second to the motion was heard from Spencer M. The question was called and the motion passed
126 unanimously.
127

128 **Policy (Howland):** Pete H. has nothing new to report. George F. informed the EC that the Granite
129 State Division is supporting a policy statement on working forest conservation easements. National SAF is
130 focusing on a sustainable forestry policy statement. Pete H. and George F. provided an update on the
131 litigation occurring against the Forest Service at White Mountain National Forest.
132

133 **Membership (Lemin):** Ron L. reminded the EC that there needs to be a meeting of membership chairs
134 during this year's annual meeting.
135

136 (Jerry Milne joined EC at this point.)
137

138 **Forest Science Coordinator (Harding):** Jim H. expressed a desire to find outlets for the old wooden
139 easels. Jim H. passed out a survey, NESAF Working Group Survey, which he will distribute at the business
140 meeting to generate more information on NESAF member's working group interest and willingness to
141 participate.

142
143 **NESAF Website (Johnston):** George F. read an email update on the website from Mariann J.
144

145 Website revision: Mariann J. has worked with Jim Oehler to make changes to the existing (old) website. A
146 functional trial version of the new website was made available on Friday February 22 at
147 <http://216.139.231.207/>. Improvements and changes that improve functionality will continue, but the EC
148 should be able to get a good feel for the look and navigation of the new site. The administrative capability of
149 the site is also in place. There is a 'secret link' (the copyright sign at the bottom of the page) which links to a
150 password-protected EC-only portion of the site where we can post documents in progress or other
151 information. In terms of costs, we have now paid for 75% of the project cost (first 50% was in 2007 to
152 start the project, next 25% was in January 2008 upon completion of graphics). The final payment of 25% will
153 be made once the site is complete to our satisfaction. Thereafter, there will be an annual hosting fee of
154 \$485.46. If we wish to make changes to the graphics or structure of the website, there will be a nominal fee
155 associated with that. Otherwise, we will have administrative capability to update text and add documents
156 (such as NQ's, minutes, etc.) as we wish.

157
158 Administrative Access: Mariann J. needs to know whom we wish to set up with administrative access to the
159 site. Her suggestions include: Website Administrator, NESAF Chair, NQ Editor, Forest Science Coordinator,
160 and Division/Chapter representatives. Once administrators are identified, there can be follow-up training on
161 adding/editing the website content. If WebFodder does not provide written instructional materials, then
162 Mariann J. will produce a 'User's Manual' for distribution to the editorial access people. Mariann J. will still
163 be available to accept and add/edit content as needed..

164
165 Email Lists: Mariann J. believes email can still be a valuable means of communicating with NESAF members
166 and the public. WebFodder has provided information to her regarding a third-party email administrative
167 service, whose service is to handle all the day-to-day issues of bounced emails, new additions and non-
168 functional addresses. Not sure of the fee associated with the service. WebFodder said it was "nominal."
169 Mariann J. suggests starting with a single, NESAF-wide mailing list using the most current email list from
170 National. Mariann J. will administer this, and the EC can see how it works. If any of the Chapters/Divisions
171 would like to start one at this time, Mariann J. is also willing to administer those for now. She would need
172 access to monthly membership updates for notifying new members of how to subscribe and departing
173 members how to unsubscribe. If there are significant challenges with this approach, then the email lists can
174 be dropped altogether, or a third-party administrative service can perform the necessary functions. Mariann
175 J. also thinks non-members should be allowed to subscribe to NESAF lists, as a means of communicating
176 NESAF activities and benefits of membership to non-members. [A motion was presented in her email to
177 initiate a NESAF-wide email list and any Chapter/Division lists that wish to start at this time, with Mariann
178 J. acting as administrator of said lists; a second to the motion was heard from Brad W. The question was
179 called and the motion passed unanimously.](#)
180 [A second motion from Mariann J. was read to allow non-SAF members to subscribe to NESAF mailing lists; a
181 second to the motion was heard from Larry R. Spencer M. raised concerns about keeping email addresses
182 current for non-members. A subsidiary motion was heard from Ken L. to Table the main motion; a second to
183 the subsidiary motion was heard from Brad W. The question was called and the subsidiary motion passed with
184 12 "Ayes" and Spencer M. voting "No."](#)
185

186 **2008 Winter Meeting Update (Milne/Stone):** Jerry M. provided an update on the Annual meeting.
187 There are 449 registrants, and it is estimated that membership is split evenly between NESAF and NYSAF.
188 Logistics and minor program changes were covered. Jim H. reminded Jerry that he will be working on
189 proceedings so moderators should ask speakers to keep presentations on the laptops. The EC thanked Jerry
190 M. for his hard work.

191
192 **Grants (Barsky):** Granite State Division informed Pete H. that their publication is different than the
193 *Northeastern Forest Regeneration Handbook(NFRegHandbk)*. It is going to be a pocket brochure with fewer
194 quantitative descriptions, The *NFRegHandbk* has no glossary and is not specific to northern hardwoods and
195 spruce-fir. **George F. will write a letter informing Vermont and New Hampshire that they received grant**
196 **funding and notifying Connecticut that they have been denied.** The new grant cycle has started and there is
197 \$1,100 available. **JP B. will provide a write-up on grants that have been awarded for the News Quarterly.**

198
199 (3:00 PM. The EC took a break at this point and resumed the meeting at 3:20 PM.)
200

201 **Awards (Stone):** **Randy S. will get the pins.** He is working with a former state Legislator from Maine
202 who nominated the Baxter State Park team and **Randy will notify participants.**
203

204 **3) 2007, 2008 and proposed 2009 budgets:** The only change in the Net Worth Report 12/31/07 is an
205 additional \$3000 liability to fund grants.
206

207 For the proposed 2008 budget, Larry R. added additional money for awards and elections as agreed upon last
208 meeting. Awards increased by \$500 for additional prints. EC general operations increased to \$6,000 as a
209 result of auditing. Winter expenses were easel storage. George F. questioned whether the CPA should be a
210 separate line item. Discussion ensued. **Larry R. to separate out CPA to a different line item.** The 3rd quarter
211 payment for the website has already been paid. \$3,400 has been added for the Leadership Academy. There
212 was discussion about reviewing the costs of sending someone to the National Leadership Academy. A revised
213 number of \$1700 was arrived at for registration, lodging, meals, and travel for the 2008 and 2009 budget.
214 **Larry R. Separate line for CPA and \$1700 FY08 and FY 09.** Ken L. noted that Chapters and Divisions are set
215 up to spend money to send members to the Leadership Academy. NESAF's function is to provide additional
216 support in areas that the Local units don't cover.

217
218 **Paul D. needs to send final report on RI workshops to National for Forester Fund grant completion.**
219

220 A review of the website payments allows **Larry R. to reduce 2009 website expenses to \$500.** Spencer M.
221 identified that the \$44.95 per month does not include the cost of the annual \$400 maintenance fee. An
222 arrangement will have to be worked out where the \$485/year is prorated through December 31, 2008, and a
223 new agreement with WebFodder will need to be approved by the EC when Ron L. assumes his position as
224 Chair. **A motion was heard from Ken L. that the proposed budget goes before the NESAF membership at the**
225 **2/28/08 business meeting with the Executive Committee's support; a second to the motion was heard from**
226 **Jim H. The question was called and the motion passed unanimously.**
227

228 **NESAF News Quarterly:** Brad W. has three or four leads for a replacement and anticipates having a
229 decision in the next couple of days. There have been suggestions to hire the work out, but Brad W. thinks it
230 is best to have someone who is immediately involved. Brad W. hopes to have the new News Quarterly Editor
231 editing the June issue. The complete achieve of *News Quarterly's* will be transferred to the new editor. Paul
232 D. suggested getting them all scanned back to January 2001.
233

234 **State Reports (NESAF State Representatives):**

235
236 CT - JP B: The State Forester is retiring, and there is a forest health meeting between the Connecticut
237 Agricultural Station and the Connecticut Department of Environmental Protection.

238
239 RI - Paul D: Nothing new to report.

240
241 VT - Ed O'L: The Green Mountain Division winter meeting was 2/1/2008. Two key speakers were unable to
242 make the event due to weather. There was discussion about an Indiana bat fungus, carbon sequestration,
243 current use, biomass legislation, and additional policy issues.

244
245 MA - Randy S: Nothing new to report.

246
247 NH - Peter H: The Granite State Division winter meeting was held on 2/15/08. Topics included a deficit
248 budget, honoring 50 year members, paying respects to two foresters who have passed away over the last
249 year, bylaw changes, and supporting working forest conservation easements. Dick Weyrick is the new Chair.
250 There was a panel discussion that had a bleak industry outlook projecting into the future.

251
252 ME - Spencer M: The bus for the NESAF winter meeting was cancelled. Otherwise, nothing new to report.

253
254 SAF Council Report (Roger D.): (not present).

255
256 Canada - Don Floyd: (not present).

257
258 **Chair Potpourri (Frame):** George F. will participate as a convener in preparation of the House of
259 Society Delegates (HSD) this year. Using the convener system allows discussion and reviews of issues to be
260 presented at HSD and to promote unit success stories and opportunities to the larger SAF organization. If
261 there are any issues that should be addressed or success stories, they should be communicated to George F.
262 Those issues or successes will go on the HSD agenda. Starting this year the House of Society Delegates will
263 bestow an award upon chapters or divisions selected for there activities and successes. Successes can
264 include anything that is important and done well (grant project, white paper, etc.).

265
266 **Other items for the good of the order:** Ken L. asked whether NESAF will send someone to the
267 leadership academy. Spencer M. has an interest and the EC supports sending him. **State representatives will**
268 **be responsible for raising awareness about the leadership academy to the chapters.** Chapters will need
269 to identify participants.

270
271 Jim H. inquired about engaging younger professionals in SAF by having a student member on the EC.
272 This was a previous recommendation that has not been acted on. George F. wants to hear a more substantial
273 plan before taking action.

274
275
276 **A motion to adjourn was heard from Ken L. A second was heard from Spencer M. The question was called and**
277 **the motion passed unanimously.** The meeting adjourned at 3:00 PM.

278
279 **Respectfully submitted by Andrew Fast, NESAF Secretary.**

280
281 **Calendar: The NESAF EC will next meet on:**

- 282 June 19, 2008: somewhere in or around Portland, ME: 9:30 A.M.
- 283 September 15, 16, 17, 18 OR 19, 2008 [The actual date and location are TBD].
- 284 December 10, 2008: Concord, NH: 9:30 A.M.