

1 2 New England Society of American Foresters (NESAF) 3 Executive Committee (EC) Meeting 4 Wednesday, December 10, 2008 5 6 Location: Conservation Center, Concord NH 7 8 Members present: 9 Joseph P. Barsky Connecticut State Representative 10 Paul Dolan Rhode Island State Representative; Nomination Chair 11 Andrew Fast Secretary 12 George Frame Chair 13 James Harding Forest Science Coordinator 14 J Peter Howland New Hampshire State Representative; Policy Committee Chair 15 Ken Laustsen Immediate Past Chair Vice-Chair; Membership Chair 16 Ron Lemin Jr. 17 Margaret Machinist Co-Editor of NESAF News Quarterly 18 Spencer Meyer Maine State Representative 19

20 Larry Rousseau Treasurer

21 Massachusetts State Representative; Awards Chair Randy Stone

Vermont State Representative

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23 Guests: 24 None

Ed O'Leary

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#### Members not present:

27 Roger Dziengeleski Council Representative 28 Don Floyd Canadian Representative 29 Mariann Johnston Website Administrator

30 Scott Machinist Co-Editor of NESAF News Quarterly

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#### Meeting opened by NESAF Chair, George Frame at 9:30 AM

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#### A. Standard items:

Sign in sheet (Fast) - verify contact information: The standard sign-in sheet was circulated.

Welcome: George F. welcomed all EC members. No introductions were necessary.

**Antitrust statement**: The antitrust statement was presented.

Add/Adjust agenda: Larry R. did not have a full treasurer's report; this will be presented at the January EC meeting. Roger D. is not present but provided a report for George F. to read.

Corrections/Additions for the September 19, 2008 EC meeting minutes (Fast): Ed O'L. provided clarification on the Vermont State Report (line 387). No additional corrections were suggested for the 9/19/2008 Executive Committee minutes. A motion was heard from Larry R. to

accept the meeting minutes as amended; a second to the motion was heard from Pete H. The question was called and the motion passed unanimously.

Treasurer's Report (Rousseau): Larry R. distributed the NESAF Net Worth Report as of 12/10/08 and the budget report as of 12/10/2008. Account balances reflect dues through June 30<sup>th</sup>. Additional 2008 dues and 2009 dues are still forthcoming. There was a question about whether membership reports are still sent out from National. Maggie M. received a report that provided the number of members after requesting it from National, but no list of member's names is available. National SAF is no longer sending out membership reports. Under income, Larry R. still has not received information from NYSAF on income generated from last year's winter meeting. Under expenses, NESAF has not received a bill from National for electronic balloting. There is only \$168 left out of \$5000 budgeted for EC general operations. A little more money is needed to cover EC travel. A motion was heard from Ron L. to exceed the budget in the Exec. Comm. General Operations line in the amount necessary to cover travel expenses submitted by the EC today; a second to the motion was heard from Paul D. Discussion ensued exploring why the EC has higher general operation costs than anticipated. Last year, the EC had a little over \$500 left to spend at this time. Paul D. highlighted the increased gasoline prices. Spencer M. pointed out that the EC overspent last year as well and the EC should look at how it can cut costs. George F. reminded the EC that two years ago the NESAF EC started offsite meetings. The question was called with 12 in support of the motion and 1 (JP B.) opposed.

Next year's accounting costs should be considerably less than this year. George F. mentioned that there can be additional savings if state units can supply financial information in the same form NESAF submits its financial information in the Form 990. NESAF's gross income was in excess of \$60,000 last year so they were required to file. Individual units should not have a problem unless their income is in excess of \$25,000 per year. Ron L. suggested that the profit-loss statement for the Form 990 should be standardized with state units to reduce costs. George F. and Larry R. will try to meet with the Treasurers of state units at the winter meeting to standardize the profit-loss statements.

The final costs of the website upgrade was \$400 over budget while the leadership academy was under budget. Overall, NESAF has a deficit of approximately \$15,000 for the year. Membership is aware of the shortfall and voted to approve it last year. Larry R. discussed the NESAF Net Worth Report as of 12/10/08. Savings have been reduced to cover expenses. The NESAF fund is still getting interest. \$16,750 has been transferred from savings. Some of it was grant payments and approximately \$14,000 was spent to cover non grant expenses. Winter meeting income may reduce the deficit up to \$8000. A motion was heard from Paul D. to accept the Treasurer's report as prepared; a second to the motion was heard from Spencer M. The question was called and the motion passed unanimously.

#### B. Old Business:

Motion and Confirmation vote for new Website Administrator: The NESAF website committee made a selection for a new website administrator. The website committee voted 2-1 in favor of Debra Boyer. A motion was heard from Spencer M. on behalf of the NESAF website committee to approve Debra Boyer as the new website administrator; a second to the motion was heard from Jim H. Discussion ensued on Debra B.'s background and qualifications. The question was called and the motion passed unanimously. Spencer M. will find out what Mariann J. has done in terms of notifying Deb B. of her selection by the website committee.

Winter Meeting 2009 Update (Spencer M.): Larry R. told the EC that you can now register online for the 2009 annual meeting on the SAF website. There is an early bird discount of \$99 through the month of December. Mariann J. is sending out an email making members aware of the early bird option. The same early bird offer has been extended to co-sponsors. The annual meeting will highlight a panel of keynote speakers on biomass, biofuels, bioproducts, and biodiversity.

Spencer M. has been working with Jake Metzler on the winter meeting agenda and is seeking input from the EC. A draft agenda was presented. Tuesday, the Leadership Academy takes up most of the day. The EC meeting begins at 4:00pm. Wednesday, the business meeting could begin 8:00am-9:00am followed by a panel discussion 9:15am-12:00pm. The Maine Chapter of the Wildlife Society will have their business meeting 12:00pm-1:30pm. A box lunch and quiz bowl jeopardy runs concurrently. Five concurrent sessions run in the afternoon from 2:00pm-3:30pm. For concurrent sessions, there are 3 rooms focusing on SAF content, 1 room focusing on wildlife and 1 on arboriculture. Poster sessions and oral presentations take place from 4:00pm-5:30pm and a hockey game would also occur that evening. Thursday, 2 morning time slots with 5 concurrent sessions each take place until noon. 2 time slots running 5 concurrent sessions each would also take place in the afternoon. Friday, a wrap-up session and a GIS workshop occur. A total of 62 talks were lined up mostly in  $1\frac{1}{2}$  hour blocks.

George F. was concerned that the annual meeting was so early in the morning on the first day and stressed that the business meeting is the purpose of the winter meeting not other events or programs. Others echoed George's sentiments and agreed that the business meeting should be at a time when membership is likely to attend. Spencer M. acknowledged the input and multiple questions and suggestions for scheduling were offered by the EC. The EC agreed that the business meeting should take place during the box lunch on Wednesday. JP B. suggested the poster session run as a concurrent session during one of the  $1\frac{1}{2}$  hour morning/afternoon blocks recognizing that credits would not be available for the session's attendees. Jim H. felt the poster session's success last year was due in large part to NYSAF's involvement. They put significant time into getting students there and Jim H. thought it would be hard to replicate. Spencer M. will make revisions to the draft winter meeting agenda based on feedback from the EC.

Leadership Academy (Ron L.): Ron L. does not have an agenda yet, but expects to have one by next week. Ron L. and Ken L. are working to get a Meyers-Briggs analysis at leadership academy. The Leadership Academy was going to be "invite only" by state. Ron L. has not heard from anyone but the Maine chapter. State chapters and divisions should identify worthy candidates and encourage them to attend. NYSAF will also be identifying candidates. The costs are likely to be close to \$40/person. The Connecticut chapter just had a meeting and will be sending out an announcement to state members. Ron L. passed out a NYSAF annual meeting agenda for the EC to review. No discussion ensued.

2010 Winter Meeting update (Howland-GSD SAF): Pete H. reported that all slots on the committee are filled. The meeting will take place March 10, 2010 at the Marriott in Nashua, NH. The Program Committee formed and is meeting on December 13<sup>th</sup>. The GSD would like to get an advance, but it cannot happen until after the business meeting in March.

#### C. NEW BUSINESS:

Conformation motion and vote on Forest Science Coordinator position: A motion was heard from Paul D. that Jim H. remains NESAF's Forest Science Coordinator; a second to the motion was heard from Pete H. The question was called and the motion passed unanimously.

#### Standing Committee reports:

Nominations and Election (Dolan): Paul D. shared that elections were different this year with both positive and negative experiences. There was a lot of rushing at the election deadline. 2 states (Maine & Vermont) participated. Connecticut sent their results directly to National. 135 ballots could not be processed because the emails bounced back. For these 135, general ballots were mailed out. If there was a state election, a state ballot was mailed out as well. In the future, deadlines are important. The Nomination Chair needs to get ballots by a certain date. Those ballots get sent to National and National sends a list of names that bounce back. The Nomination Chair sends a follow up paper ballot to those individuals. Paul D. got a list of Connecticut email bounce backs from National. Since Connecticut never sent Paul D. ballots, he assumed that the Connecticut chapter was addressing the issue. There are coordination issues that should get refined over time. It will help to start the process early and have a defined schedule. The EC thanked Paul D. and commended him on his efforts.

Winners and losers of NESAF elections will not be contacted by the Nomination Chair. They will get a letter from the NESAF Chair. In the future, the Nomination Chair will be the official tally. Whoever sends paper ballots should send the results to the Nomination Chair who will compile paper and electronic results and notify state representatives as well as the NESAF Chair of winners and losers. Ed O'L. mentioned that there was a bug in the elections this year where non GMD members were able to vote in the GMD election. It was an error on National's part, and should be fixed in the future. Ron L. asked about the mailing costs saved by chapters (e.g., Maine had no mailing costs) and whether those costs were passed onto NESAF. All chapters/divisions as well as NESAF benefited financially from electronic balloting. Larry R. will ask National about the electronic balloting fee and when it will be assessed.

George F. suggested that membership is reminded to keep their emails up-to-date at National. Members could be reminded in the *News Quarterly* or any other outlet that would be effective.

Paul D. should come up with deadlines for states to supply him with ballots. He should also document things the Nomination Chair should know when a future Nomination Chair replaces him.

 Policy (Howland): Pete H. circulated the NESAF's position statement titled "High Grading in New England" (Draft #1, 11/30/2008). Ed O'L. suggested that a definition for high grading be added. The EC will review the position statement and get comments back to Pete H. by the end of December. Pete H. will provide a revised draft at the next EC meeting based on comments.

 **Membership (Lemin):** A new membership chair is needed. Ron L. will ask Kurt Zschau. Presently, National is looking for how SAF can supply more value to our members.

Forest Science Coordinator (Harding): Jim H. spoke with Jake Metzler after Spencer M. sent out his email soliciting potential speakers. Jim H. also sent Spencer M. Adam Sherman's name who is affiliated with the Biomass Energy Resource Center. GMD is looking for Adam S. to do

something at the Vermont winter meeting as well. News Quarterly materials have just been sent off. Suggestions for themes should be sent to Jim H. Spencer M. asked the EC whether working groups are functional and serving a purpose. There are three working groups without an active chair and there seems to be little interest in any of the working groups except silviculture. Since working groups are not formalized in the bylaws, they could be removed.

11:45 AM. The EC took a break for lunch and resumed at 12:35 AM.

NESAF Website (Johnston): Mariann J. was not in attendance.

 Grants (JP B): \$1,600 are available for grants in 2009. JP B. distributed grant requests to date, which consisted of a single grant request from Connecticut Forest and Park Association (CFPA). JP B. will forward any additional grant requests he receives by the December 15<sup>th</sup> deadline to the rest of the EC for their review. Grants will be voted on at the next EC meeting.

Awards (Stone): The website and nomination form have conflicting deadlines for award nominations. As a result Randy S. will accept nominations until the later date published. The week of Jan  $5^{th}$ , Randy S. will send an email ballot to the members of the Awards Committee. Randy S. raised two awards issues. 1) The vendor for "laser cut" awards is retiring. This may need to be considered for future awards. 2) How should NESAF replace the integrity award print? Randy S. sent out a memo on how to resolve the individual-group integrity award issue that has been raised in the past. In short, individuals can receive regular sized prints as they always have. If there are multiple recipients, a smaller version of the print can be awarded to each individual. When larger prints are used up, NESAF can find a new award equally appropriate.

 George F. expressed that integrity awards are expensive and NESAF should explore other options. Ken L. shared that each print costs approximately \$415-\$425 (\$175 for the print, \$225 for framing, mat, glass, and name plate, \$15-25 shipping costs) and 8 are remaining at Jack Paluh Arts. The smaller prints are \$49 framed and \$55 with shipping. A motion was heard from Paul D. that Randy S.'s proposed solution should be followed. Specifically, the larger prints will continue to be presented to integrity award recipients until they are no longer available. For group recipients, individuals will be presented smaller versions of the integrity award print; a second to the motion was heard from Pete H. Some discussion ensued where Spencer M. suggested a single large print and individual plaques might be an alternative for group integrity awards. The drawback to any single award for a group of recipients is that it can only be housed by one recipient at a time. Ed O'L. asked if NESAF presently owns any large prints and was informed that we do not. The question was called and the motion passed unanimously.

A motion was heard from Ken L. to buy out the inventory of large integrity award prints and 3 smaller prints to take advantage of current pricing. There was no second and members of the EC raised the concern that there was not enough money in the budget. The issue will be revisited at the next meeting.

**Budget Report (Larry R.):** Larry R. pointed out areas where NESAF could cut costs. There is no administrative assistant this year so that line can be removed from the budget. Website costs should be reduced in the future. Ed O'L. asked whether it would save money if membership could opt to read the quarterly online instead of a paper copy. Brad Wyman examined this analysis in the past and it would not save money and could cost more.

Maggie M. informed the EC that money could be saved by mailing the News Quarterly through the printer's bulk mail permit. George F. offered that it was worth NESAF spending \$175 on a bulk mail permit in order to maintain control and flexibility. Maggie M. is going to look at the breakdown of printing costs. JP B. suggested that members appreciate getting something in the mail. The EC should consider members who could fill the Treasurer's position in case Larry R. decides to no longer serve in that role.

NESAF News Quarterly (Machinist): <u>Spencer M. will let Maggie and Scott M. know if</u>
<u>Debra Boyer accepts the website administrator position. If so, Maggie and Scott M. will put a</u>
blurb in the *News Quarterly*.

Spencer M. should let Maggie and Scott M. know what time the hockey game is at the winter meeting so that can go in the News Quarterly.

Maggie and Scoot M. will put election results in the next News Quarterly.

State Representatives should look at their respective chapters in the News Quarterly and on the website and let Maggie and Scott M. or the new Website Administrator know if there should be any changes.

When Nory Parr finishes his term as the CFE contact at the end of 2008, Andy F. will take a more active role in exploring continuing education opportunities as well as opportunities to house CFE/CEU opportunities on the NESAF website. Ideas for articles should be sent to Maggie and Scott M. Maggie M. changed the title bar of the News Quarterly and did not receive any feedback. It is assumed that the EC and membership liked the change.

Larry smith, Norm Hudson, and Howard Mason passed away and will be recognized in the next News Quarterly.

#### State Reports (NESAF State Representatives):

SAF Council Report (Roger D.): George F. read a report submitted by Roger D. who was not present.

I. Summary of 12/8., 9/08 council meeting.

1. Hawaii is the 2011 convention site. If you are ready to mark your calendar the dates are November 3 through 7!

2. Position statements on "Biodiversity in Forest Ecosystems", "Urban Forestry", "Forest Management and Climate Change" and "Forest Offset Projects in a Carbon Trading System" were approved. Finally we have a national SAF climate change position statement. Please tell Brad. Comments from council on the "international Trade in Forest Products" are due before the holidays.

3. EVP Report from Michael Goergen explained the reasons the property sale fell through. If you want the nitty-gritty call me. Most important are the personnel changes:

• Chris Whited – membership and marketing

Corey Hughley - membership services
 Reta Perchikova - Accounting (replaces Pat Flynn who retired after 35 years)

• Erica Rhoad - Director of Forest Policy

I was very impressed by Chris and Erica. We should see some good things coming from them.

The "dictionary of Forestry" and "Encyclopedia of Forestry" are now up and running.

Michael was the only forestry representative to be invited to meet with the Obama environmental transition team (Chris Wood and Carol Jet). He reported that Climate Change and Green Jobs will be an administration focus.

- 4. The council approved the 2009 budget which shows a \$50,000 balance in the black. It will be tough to meet this budget. Be advised there is no recession in DC. Evidently government is immune.
- 5. A workable strategic plan was approved! Hooray! This will be a big help to council and staff.
- 6. We had a long discussion on the CF program. More work needs to be done to make this program financially sound.
- 7. The HSD report was less than inspiring as it related to the membership recommendation. We need to talk about this.
- 8. Chris Whited outlined the new marketing plan for SAF. It will focus on "people" Chris would like to get as many photos from us as he can so lets send those that are not copy righted. Chris has put together some great new samples and plans to reach out to all local units to help them with digitalized logos, newsletter templates, email templates etc. Regarding membership he is going to do an employer campaign. He is also working on the national website with local unit options (will save \$\$ supposedly).
- 9. Reno convention attendance was 1,603!
- 10. National Leadership Academy this year is in Coeur d"Alene, Idaho from April 4 to 7. I am preparing a large piece in opposition to a national academy in 2010. Please let me know if you disagree with this. We lose about \$30,000 per event due to poor attendance. There has to be a better way.
- 11. We had a large debate on forest tech school accreditation. Not a lot to report on this so please call me if you want details.
- 12. The EC should be discussing/checking to see who is interested in running for council in 2009. I'd like to get a candidate early so I can start to give them information even before the election if possible. Doing so will result in better representation for the district.
- 13. 3,346 voted electronically in the vp election or 33.7% of the national email voting membership. 595 members used their paper ballots or 33.0% of those who received a paper ballot.

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- 14. Watch for the "Trees are the Answer Campaign" IN the next "Forestry Source. The communications committee is asking for our help to make this a successful effort.
- 15. Regarding our investments, they have taken a beating but not nearly as much as they would have had we not changed to a conservative strategy during Leo's term. Way to go Leo!
- 16. The next council meeting is scheduled for 2/21 and 22/09 in Houston, TX.
- NH Pete H: The Forest Service litigation is continuing and a resolution is anticipated by the February GSD winter meeting, which is February 13 at Waterville Valley. The afternoon will focus on a revision of the publication *Good Forestry in the Granite State*. GSD sponsored a forest health workshop where there were approximately 100 people in attendance. There are 2 new biomass plants in Berlin, NH, a 25-megawatt and a 50-megawatt. The annual tree farm field day was a giant success.
- RI Paul D: Asian Longhorn Beetle outreach continues to licensed arborists so any AHB outbreak can be identified and treated rapidly. Conventional programs continue including Environthon, Tree Farm, Coverts, and No Child Left Inside.
- ME Spencer M: Maine had a meeting on October 14 called Energizing Maine's forests in which 140 people attended. UMaine and Project Learning Tree got a \$77K Leave No Child Inside grant. It will support teachers and foresters working together to talk about and develop curriculum. The following individuals were elected to the Maine Division: David Maass (Chair-Elect), Christopher Fife, Gary Bahlkow, and Wilfred Mercier (Member-at-Large), and Bill Livingston (Treasurer/Secretary). The Maine Forestry Licensure Board officially adopted CF credentials. They are accepting credits approved through SAF. Licensed providers of CFEs can quantify Maine workshops into credits. Spencer M. is going to get licensed as a provider. There may be attempts to integrate the forestry standards between Massachusetts and Maine.
- MA Randy S: The Massachusetts Chapter Secretary, Treasurer and Vice-Chair positions are still vacant. The winter meeting is coming up in February. In November, Quabbin Reservoir administration toured a woodchip fired boiler. The state expects to save \$75k/year through using the boiler. Asian Longhorn Beetle continues to be a big issue in the state. ALB bids were to have gone out for the first year's tree removal. The 1<sup>st</sup> year's costs are supposed to be born by the USDA. 20,000 trees will be removed this year, and there is ongoing monitoring of trees in a 62 square mile area.
- VT Ed O'L: Current use law has been amended last legislation period. GMD continue to work on silviculture guidelines. GMD had a meeting close to a month ago and a number of student members attended. There are going to be fundraisers to subsidize student membership. GMD's winter meeting is on February 6 and starts with a legislative breakfast and continues with a program on biomass and bioenergy. There is a lot of interest in this sector. Jonathon Wood is the new Secretary of Natural Resources in Vermont.

371 CT - JP B: JP B provided the following update for Connecticut.

#### **EVENTS**

1. The Connecticut Department of Environmental Protection Celebrated the 75<sup>th</sup> Anniversary of Civilian Conservation Corps on October 11<sup>th</sup> at Shenipsit State Forest. The event

featured a reunion of CCC Connecticut alumni, an art exhibit, and lectures.

- 2. A number of local foresters, including SAF members, Carol Youell, Tom Worthley, and J.P. Barsky assisted with an Envirothon Forestry Workshop on Oct. 18<sup>th</sup> at the Tolland County Cooperative Extension Office. The event drew over 100 students from high schools across the State. This is an event that the CT-SAF chapter has sponsored for several years.
- 3. The Maple Syrup Producers Association of Connecticut held its annual meeting on November 8, and educational program at the College of Agriculture & Natural Resources at UConn, Storrs, CT. Dr. Rose Hiskes from the Connecticut Agricultural Experiment Station provided an update and overview of the Asiain Longhorned Beetle, an exotic invasive insect recently discovered in Worcester, Mass. The ALB is known to attack healthy sugar maples and a variety of other tree species.
- 4. The Connecticut Chapter was a sponsor in the 4<sup>th</sup> Annual Connecticut Forest Conservation and Research Forum, held on November 25, 2008 at the University of Connecticut, Storrs. The theme of the forum was "The Public Benefits of Forests: What are they Worth?" Approximately 200 persons attended the event. Attached is a copy of the program.
- 5. The Connecticut Timber Producers Association has held a number of professional events focused on Business Tactics and Strategies, as well as chainsaw safety and Logger Rescue First Aid/CPR. They also have events planned in January 2009 regarding online map-making.
- 6. The Goodwin Collaborative is also active in producing a number of events, generally aimed at landowners, in areas such as invasive species, The Game of Logging, ferns, and improving backyard wildlife habitats.
- 7. The Yale Student SAF Chapter held its Christmas Tree sale on Dec 05-06, 2008. The trees this year did not come from the Yale-Myers Forest in Union, but from a tree farm in Vermont owned by a student's family.

#### RESEARCH

- 1. An analysis of forest health in forests fragmented by exurban sprawl is underway, and will focus on comparison of two watersheds in northwest Connecticut Highlands, the Shepaug and Bantam watersheds, which are located in the upper Housatonic Valley. It is a cooperative study between the Yale School of Forestry and Environmental Studies, the Connecticut Agricultural Experiment Station, The University of Connecticut, and the Connecticut Department of Environmental Protection.
- 2. A research study focusing on methods of controlling Japanese Barberry is underway, and it will also be investigating the population response of White-Footed Mice and Black-Legged

Ticks to the treatments. This study is a cooperative venture by the Connecticut Agricultural Experiment Station, and the Town of Mansfield. The study seeks to refine some of the techniques employed in earlier studies, which used propane torches, FECON mowers, and brushsaws.

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- 1. The Connecticut DEP has awarded \$10.2 Million in grants to help purchase or preserve approximately 2,440 acres of open space in 29 cities and towns across Connecticut. Money for the grants comes from previously approved bond funds.
- 2. The first auction of carbon emission allowances under the landmark Regional Greenhouse Gas Initiative (RGGI), which will provide funds for Connecticut and nine other Northeast states to significantly cut air pollution, improve energy efficiency and develop clean energy. The auction drew 59 participants, was the first of six scheduled through 2009. Allowances sold for \$3.07 a ton and generated more than \$38 million to be distributed among the six states that participated in the first sale. The second auction is December 17.
- The University of Connecticut Department of Natural Resources Management and Engineering has changed its name to the Department of Natural Resources and the Environment.
- 4. Yale Environment 360, a new online magazine dedicated to covering the global environment aims to become one of the leading Web sites for commentary and reporting on the crucial environmental issues of the day.
- 5. There are many moths presently flying about, and they are being collected to determine whether they are the Bruce Spanworm, or the Winter Moth (awaiting DNA Testing)

435 436 Canada - Don Floyd: (not present) 437 438 Chair Potpourri (Frame): George F. briefly shared his and Ron L.'s experience at the SAF National 439 Convention. A write-up is provided for the next News Quarterly. 440 A "hearty thank you" was extended from the chair of NESAF and the EC to Jim H. for his effort in 441 establishing the Green Mountain Student Chapter. He was recognized formally and thanked for his effort. 442 Larry R, was asked whether he would stay on as Treasurer until a replacement is found. He affirmed 443 that he would. 444 445 Other items for the good of the order: A question was raised about the Integrity Award. 446 Historically, it was not given out every year. It was only awarded when it was merited. This was brought up for the EC's consideration. 447 Grant and awards due date will be December 1st, 2009. Maggie and Scott M. will be responsible for 448 449 changing the date in the News Quarterly. The website administrator will be responsible for changing 450 the date on the website. 451 452 Calendar: The NESAF EC will next meet on January 21, 2009 9:30am-3:00pm at SPNHF offices in 453 Concord, New Hampshire. 454 Tuesday, March 17, 2009: Portland, Maine: 4:00pm 455 Wednesday, June 10, 2009: Scarborough, Maine: 9:30am-3:00pm 456 Wednesday, September 23, 2009: Concord, NH: 9:30am-3:00pm 457 Thursday, December 17, 2009: Concord, NH: 9:30am-3:00pm 458 459 A motion to adjourn was heard from Paul D. A second was heard from Larry R. The guestion was called and 460 the motion passed unanimously. The meeting adjourned at 3:00 PM. 461 462 Respectfully submitted,

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Andrew Fast, Secretary